



Dear Supporter,

Kankakee Valley Theatre Association (KVTA) is now accepting Director Applications for our 2023-2024 season. Interested parties should contact Joel Knapper at jjknapp@comcast.net to obtain a Director application. Digital scripts are available for perusal upon request. A brief synopsis of the KVTA Director job description is also available upon request.

PLEASE NOTE: All performance dates are **TENTATIVE**, and dates cannot be confirmed until the Kankakee District 111 calendar is finalized. Exact dates are subject to change as needed, but all dates would be in the same general time frame.

- **KVT – *Little Shop of Horrors* – September 16, 17, 23 & 24, 2023, in the KVTA Studios' Black Box Theatre**
- **YPT – Pending – Applications and Interviews to be conducted at a later date**
- **KVT – *The Mystery of Edwin Drood* – February 3, 4, 9 & 10, 2024, in the KVTA Studios' Black Box Theatre**
- **YPT – *Disney's Finding Nemo JR* – March 14, 15, 16 & 17, 2024, at Lincoln Cultural Center**
- **KVT – *Seussical* – April 20, 21, 27 & 28, 2024, at Lincoln Cultural Center**

Director Applications must be submitted **digitally** to Joel Knapper at jjknapp@comcast.net. *In order for your application to be considered, you must email your application ON OR BEFORE March 24, 2023.* After the deadline date, all applicants will receive an interview time for March 27, 2023. Interviews will begin at 6:15 pm at the KVTA Studios (1 Stuart Dr. Kankakee, IL 60901). Interviews are approximately 15-20 minutes in length.

PLEASE READ THESE IMPORTANT NOTES BEFORE SUBMITTING YOUR APPLICATION:

- The Kankakee Valley Theatre Association's Board of Directors **reserves the right to not select an individual for the position of Director for any given production from the applications received.** If no decision is reached for a specific production, the application process may be reopened or a new production may be selected.
- **Be sure to read and agree to the Kankakee Valley Theatre Association Policies included on our website at www.kvta.org. A signed Policy Acknowledgement Form must be returned with your Director Application.**
- **Director Eligibility:** In order to be eligible to direct a KVTA production, an individual must have previously been involved in a minimum of three KVTA productions or events.
- Anyone applying to direct must be willing to make changes in the script, set, etc. if the KVTA Board of Directors deems it necessary.
- KVTA participates in many promotional events including festivals, markets, parades, etc. throughout the season. We expect our Directors, and their Staff members, to volunteer at these events to advertise our upcoming season.
- KVTA may decide to use performance tracks in lieu of a live orchestra for musical productions.
- In addition to Cast members, all Directors and Staff members receiving stipends must be a paid member of KVTA at some level before their production begins.
- The productions listed above may be changed at any time by the KVTA Board or the licensing company due to licensing issues, venue changes, school conflicts, etc. If a production is changed, the application process for Directors for the new production would start over. The individual who was selected to direct a production that is changed would also have to reapply for the new production.

Please feel free to contact any KVTA Board Member should you have any questions.

Respectfully,

The Kankakee Valley Theatre Association Board of Directors

PRESIDENT, Courtney Stephens
SECRETARY, Kayla James

VICE PRESIDENT, Jeff Schneider
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